

**THE VIRGINIA BOARD OF COUNSELING
CREDENTIALS COMMITTEE MEETING
MINUTES**

Thursday, February 17, 2011

The Credentials Committee of the Virginia Board of Counseling ("Board") convened at 10:00 a.m. on Thursday, February 17, 2011 at the Department of Health Professions, 9960 Mayland Drive, Richmond, Virginia. Mary Lou Argow called the meeting to order.

COMMITTEE MEMBERS

PRESENT:

Mary Lou Argow
Johnston Brendel
Charles McAdams
John Penn Turner
Charlotte Markva
Catherine Shwaery

STAFF PRESENT:

Evelyn B. Brown, Executive Director
Catherine Chappell, Dep. Exec Director - Licensing
Howard Casway, Senior Assistant Attorney General
Jennifer Lang, Administrative Assistant
Laura Rothrock, Administrative Assistant

CALL TO ORDER:

Ms. Argow welcomed the Committee members and called the meeting to order. The minutes from the November 4, 2010 meeting were approved as written.

CLOSED SESSION:

Ms. Shwaery moved that the Credentials Committee of the Board of Counseling convene in Closed Meeting pursuant to Section 2.2-3711(4) in accordance with Section 2.2-3704(A) and 54.1-108 of the Code of Virginia to discuss applications for licensure. She further moved that Howard Casway, Evelyn Brown, Catherine Chappell, Jennifer Lang and Laura Rothrock attend the Closed Meeting because their presence in the Closed Meeting was deemed necessary and would aid the Committee in its deliberations.

OPEN SESSION:

Ms. Shwaery moved that pursuant to Section 2.2-3712 of the Code of Virginia, that the Committee heard, discussed or considered only those public business matters lawfully exempted from the open meeting requirements under the Freedom of Information Act and only such public business matters as identified in the motion by which the closed meeting was convened.

DECISION:

The Committee considered twenty-two (22) applications with respect to degree requirements, coursework, endorsement issues, supervision, and a conviction. In consideration thereof, the Credentials Committee denied seventeen (17) of the applications, requested additional coursework from three (3) applicants, and deferred one (1) request for supervision pending clarification of coursework. One (1) request for supervision was approved. The Committee discussed that coursework towards registrations of supervision requests and applications must continue to be individually reviewed and evaluated.

The Committee considered forty-four (44) requests for supervision which had been deferred due to clinical setting concerns. In consideration thereof, the discussion of these clinical setting concerns while under supervision will be continued at the full Board meeting.

A request for telephonic supervision was considered. In consideration thereof, the request was found to be acceptable. However, the Committee encouraged any supervisor considering technology-assisted supervision, to review the Board's concerns as described in Guidance Document 115-1.4.

ADJOURNMENT

There being no further business to come before the Credentials Committee Meeting adjourned at 1:00 p.m.

Mary Lou Argow, Chair

Evelyn B. Brown, Executive Director